

**BOARD OF FORESTRY AND FIRE PROTECTION  
PROFESSIONAL FORESTERS REGISTRATION**

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**PROFESSIONAL FORESTERS EXAMINING COMMITTEE****OPEN SESSION MEETING MINUTES**

Meeting held December 13, 2006  
1416 9<sup>th</sup> Street, First Floor Auditorium  
Sacramento, California

Members Participating:	Doug Ferrier, Chairman Otto van Emmerik Michael Stroud Ray Flynn Jerry Jensen																								
Members Absent:	Kim Rodrigues Tom Osipowich																								
Staff Participating:	Eric Huff, Executive Officer Terra Perkins, Office Technician																								
Public Participating:	<table><tbody><tr><td>Richard Trout</td><td>Martha Cox</td></tr><tr><td>Dave Cox</td><td>Ed Stirtz</td></tr><tr><td>Willie Carroll</td><td>Kelley Gilleran</td></tr><tr><td>Terry Monahan</td><td>Jeff Gilbertson</td></tr><tr><td>Kevin Kemper</td><td>Mike Farmer</td></tr><tr><td>Raul Wilson</td><td>Ed Brennan</td></tr><tr><td>Joe McNeil</td><td>Carl Mellinger</td></tr><tr><td>John Lichter</td><td>Ken Menzer</td></tr><tr><td>Ray Morneau</td><td>John Hofmann</td></tr><tr><td>Lisa Venner</td><td>Chris Quirmbach</td></tr><tr><td>Kent Norton</td><td>Allan Lind, Jr.</td></tr><tr><td>Kelly Buja</td><td>Chris Browder</td></tr></tbody></table>	Richard Trout	Martha Cox	Dave Cox	Ed Stirtz	Willie Carroll	Kelley Gilleran	Terry Monahan	Jeff Gilbertson	Kevin Kemper	Mike Farmer	Raul Wilson	Ed Brennan	Joe McNeil	Carl Mellinger	John Lichter	Ken Menzer	Ray Morneau	John Hofmann	Lisa Venner	Chris Quirmbach	Kent Norton	Allan Lind, Jr.	Kelly Buja	Chris Browder
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***THE PFEC NOTES THE PASSING OF MR. ROY RICHARDS, JR., RPF NO. 280.***

**ITEM 1. APPROVAL OF OPEN SESSION MINUTES OF OCTOBER 25, 2006 MEETING**

Action on this item was deferred because the minutes were not complete.

**ITEM 5. UPDATE ON COMPLETION OF ACTIONS RELATED TO PLAN FILING  
STANDARDS REPORT RECOMMENDATIONS**

Chairman Ferrier introduced this topic and requested an update from CDF representative, Chris Browder. Mr. Browder reported that there was essentially nothing new to report since the last meeting.

He explained that the Department was still working on website postings and collecting Plan return letters. The draft THP form is circulating amongst Department personnel, but will take more time to complete.

Chairman Ferrier with concurrence of the Members directed EO Huff to send a letter to Department supervisors to encourage prioritization of plan filing information posting on the CDF website.

Chairman Ferrier inquired of EO Huff as to the status of the long anticipated next edition of *Licensing News*. EO Huff responded that he was behind schedule, but shooting for publishing no later than the first week in January.

EO Huff asked a follow-up question of Mr. Browder regarding the status of the NTMP Growth and Yield guidance document. Mr. Browder noted that the Department would be working on that document later this day through conference call. Progress is being made, but there is no firm release date at this point.

## **ITEM 2. CONSIDERATION OF REVISIONS TO DRAFT POLICY STATEMENT ON THE PRACTICE OF FORESTRY AND OTHER PROFESSIONS**

Following introductions by the PFEC Members and meeting attendees, Chairman Ferrier opened discussion of the topic with a review of the work done to date. EO Huff followed with a summary of the draft policy statement materials available for review by meeting participants.

Chairman Ferrier explained the purpose behind the drafting of this policy statement and clarified ongoing misconceptions created by EO Huff's letter to Lake County. The Chairman provided the PFEC's perspective on the drafting to date and solicited comment from meeting participants.

Numerous arborists and representatives of the Western Chapter International Society of Arboriculture, American Society of Consulting Arborists, and local jurisdictions offered comments on the overall scope and purpose of the draft policy. These individuals also provided background on the duties performed by arborists in a variety of settings. The initial comment concluded with the representatives reiterating their desire to participate in the ongoing deliberations over the policy.

Chairman Ferrier noted that many of the points raised by the attendees were not inconsistent with the PFEC's perspective.

Discussion continued between the PFEC Members and meeting attendees.

Chairman Ferrier with assistance of EO Huff explained how the Board's review of the draft policy would progress once it leaves the PFEC. In response to a question as to the enforceability of this draft policy, Chairman Ferrier explained that this is a voluntary guidance document that will not have the force and effect of law or regulation.

After a brief break, the PFEC led the assembly in the review of the latest draft policy, line by line, for the purpose of considering editorial revisions. Revisions were suggested by various attendees, Members and staff.

With concurrence of the assembly, these edits were incorporated into a new draft for review at a future meeting. The line by line review concluded with a portion of the draft policy yet to be examined.

The PFEC directed that the EO prepare a new draft of the policy that incorporates the edits made thus far. This draft is then to be distributed to interested parties prior to the next meeting which will be scheduled to occur before the month of February if possible. The EO is to notify interested parties of the meeting time and location as soon as it is scheduled.

### **ITEM 3. REVIEW AND POSSIBLE REVISION OF BOARD POLICY STATEMENTS FOR PROFESSIONAL FORESTERS REGISTRATION**

Chairman Ferrier introduced the topic and solicited any remaining editorial suggestions to the existing policies. Discussion concluded with the understanding that Chairman Ferrier would be asking the Board to reauthorize the statements at the January Board Meeting.

### **ITEM 4. UPDATE ON THE CRM PANEL MEETING AND REQUEST FROM CRM PANEL TO ALLOCATE A PORTION OF BI-ANNUAL LICENSING FEES FOR PAID UPDATING AND GRADING OF EXAMINATIONS**

Member Stroud provided an update on the CRM Panel Meeting and the content of the Panel's Annual Report to the PFEC and Board. Stroud continued with an explanation as to how the CRM exam is currently funded. The construction and grading of the CRM Examination has historically been handled by volunteers. In light of this, the Panel is requesting that the PFEC consider using a portion of the renewal fees for CRMs to fund a contract exam preparer and grader.

**12-06-01** Member Flynn moved that the PFEC allocate a portion of the CRM renewal fees on a 1-year trial basis for the contracting of CRM Examination construction and grading. Member van Emmerik seconded the motion. Motion carried 5-0.

Discussion concluded with EO Huff volunteering to provide a memo explaining how this 1-year trial would proceed.

### **NEW AND UNFINISHED BUSINESS**

The Members agreed to meet on January 25, 2007 for continued discussion of the draft Policy #11.

EO Huff provided a status report on the CDF Archaeology Program.

### **ADJOURNMENT**

**12-06-02** Member van Emmerik moved to adjourn the Open Session and Member Flynn seconded the motion. The motion carried 5-0.